Discipline: AUTOMO BILE	Semester:5th	Name of the Teaching Faculty: ARPITA DAS
Subject: EM&ST	No of Days/per week class allotted:4	Semester from 15.09. 2022 to 22.12.2022 No of weeks:14
Week No.	Class Day MON,TUE,WED,THU	Theory Topics
1 st	15-09-2022	Entrepreneurship Concept /Meaning of Entrepreneurship
	16-09-2022	Need of Entrepreneurship
	17-09-2022	Characteristics, Qualities and Types of entrepreneur, Functions
3 rd	19-09-2022	Barriers inentrepreneurship
	20-09-2022	Entrepreneur vs.Manager
	21-09-2022	Forms of Business Ownership
	22-09-2022	Sole proprietorship,
4 th	26-09-2022	partnership forms andothers
	27-09-2022	Types of Industries, Concept start-ups
	28-09-2022	Entrepreneurial support agencies at National, State, District Level(Sources): DIC, NSIC,OSIC, SIDBI, NABARD, Commercial Banks, KVICetc.
	29-09-2022	Technology Business Incubators (TBI) and Science and Technology EntrepreneurParks
5 th	10-10-2022	CLASS TEST-I
	11-10-2022	Market Survey and Opportunity Identification (BusinessPlanning) Business Planning
	12-10-2022	SSI, Ancillary Units, Tiny Units, Service sectorUnits
	13-10-2022	Time schedule Plan, Agencies to be contacted for ProjectImplementation Assessment of Demand and supply and Potential areas ofGrowth
6 th	17-10-2022	Identifying BusinessOpportunity Final Productselection

	18-10-2022	Project report Preparation
		Preliminary projectreport
	19-10-2022	Class Test- 1
	20-10-2022	1Detailed project report, Techno economicFeasibilityProjectViability
7 th	25-10-2022	ProjectViability
	26-10-2022	ManagementPrinciples Definitions ofmanagement Principles ofmanagement
	27-10-2022	Functions of management (planning, organising, staffing, directing and controllingetc.)
8 th	31-10-2022	Level of Management in anOrganisation
	01-11-2022	Functional Areas ofManagement Productionmanagement Functions,Activities Productivity Qualitycontrol Production Planning andcontrol
	02-11-2022	InventoryManagement Need for Inventorymanagement Models/Techniques of Inventorymanagement
	03-11-2022	FinancialManagement Functions of Financial management Management of Workingcapital
9 th	07-11-2022	Costing (onlyconcept) Break evenAnalysis
	09-11-2022	Brief idea about Accounting Terminologies: Book Keeping, Journal entry, Petty Cash book, P&L Accounts, Balance Sheets(onlyConcepts)
	10-11-2022	MarketingManagement Concept of Marketing and MarketingManagement Marketing Techniques (onlyconcepts) Concept of 4P s (Price, Place, Product, Promotion)
		Human ResourceManagement Functions of PersonnelManagement Manpower Planning, Recruitment, Sources of manpower,

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		Selection process, Method of Testing, Methods of Training & Development, Payment ofWages
10 th	14-11-2022	Leadership andMotivation
		Leadership Definition andNeed/Importance
		Qualities and functions of aleader
	15-11-2022	Manager VsLeader
		Style of Leadership (Autocratic, Democratic, Participative)
	16-11-2022	Motivation
		Definition andcharacteristics
	17-11-2022	Internal Assessment
11 th	21-11-2022	Importance ofmotivation
11		Factors affectingmotivation
	22 11 2022	
	22-11-2022	Theories of motivation(Maslow)
	23-11-2022	Methods of ImprovingMotivation
	25 11 2022	Importance of Communication inBusiness
	24-11-2022	Importance of Communication inBusiness
		Types and Barriers of Communication
12 th	28-11-2022	Work Culture, TQM &Safety
		Human relationship and Performance in Organization
	29-11-2022	Relations with Peers, Superiors and Subordinates
	30-11-2022	TQM concepts: Quality Policy, Quality Management, Qualitysystem
	01-12-2022	Accidents and Safety, Cause, preventive measures, General Safety Rules, Personal Protection Equipment(PPE)
13 th	05-12-2022	Legislation
13	05-12-2022	Intellectual Property Rights(IPR), Patents, Trademarks, Copyrights
	06-12-2022	Features of Factories Act 1948 with Amendment (only salientpoints)
	07-12-2022	Features of Payment of Wages Act 1936 (only salientpoints)
	08-12-2022	CLASS TEST-II

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14 th	12-12-2022	Smart Technology
	13-12-2022	Concept of IOT
	14-12-2022	How IOT works
	15-12-2022	Components of IOT, Characteristics of IOT,
15 th	19-12-2022	Categories of IOT Applications of IOT- Smart Cities, Smart Transportation, Smart Home, Smart Healthcare
	20-12-2022	Smart Transportation, Smart Home, Smart Healthcare
	21-12-2022	Smart Industry, Smart Agriculture, Smart Energy Managementetc.
	22-12-2022	OVERALL REVISION

Signature of Faculty

HOD, AE&I Academic Coordinator Principal